



*Wedding
Brochure*

Our Weddings

We can cater for small intimate weddings in our private room upstairs for a maximum of 22 people, 7 days a week all year round.

Alternatively our ground floor function room with its own private bar can cater for up to 80 people.

We do not charge room hire.

A Truly Stunning Location

The Portaferry Hotel overlooks the shores of Strangford Lough, setting a magnificent scene for a picture perfect day. Outstanding in all Seasons, the views from the hotel offer a dramatically romantic backdrop for an unforgettable wedding – and for a stunning wedding album.

Attention to detail is the key to a flawless wedding. Our dedicated wedding co-ordinator understands that every wedding is unique, so your wedding celebrations are personally supervised and meticulously tailored to your wishes and requirements. Our personalised service is faultlessly professional, reassuringly friendly and highly attentive – from the first consultation to that immaculate final touch. At the Portaferry Hotel, your day is almost as special to us as it is to you.

Romance is part of the Scenery

Dating back to the 18th Century, the Portaferry Hotel has been lovingly renovated and extended, winning it a well-deserved star rating. The Portaferry Hotel is intimate enough to be dedicated to your wedding party. This beautiful legacy of the past, in short, offers an idyllic start to your future. Our aim is to exceed your expectations.

A Warm Welcome

We want your guests to enjoy your wedding as much as you do, so The Portaferry Hotel offers the warmest of welcomes, from the moment your party steps through our doors. Whether with refreshingly chilled champagne in the Spring and Summer months or a warming hot toddy and a roaring open fire for the Autumn or Winter Wedding, The Portaferry Hotel and its courteous friendly staff will give your guests an utterly inviting reception.

Relax and Enjoy the Wedding Festivities

Elegant and comfortable, the 80-seater function suite offers mouth-watering views of Strangford Lough, making your dining experience a feast for all your senses. Our welcoming, highly professional waiting staff will attend to your every need, while our lovingly compiled selection of fine wines and bubbles will ensure a perfect toast to your happiness.

A Taste of Heaven

Thanks to our talented Head Chef, Andy Gargan and his team who are committed to excellence. We offer a fine selection of dining options heavily incorporating the very best of locally sourced produce. Whether you choose a classically traditional menu, or prefer our speciality seafood dishes, our dedicated team are here to serve up a deliciously memorable experience.

At the end of a Perfect Day

The Portaferry Hotel's unique and charming character extends to its 14 residential guest rooms, all with en-suites, which are spacious, airy and elegantly furnished. Most of the rooms have sea views and there are combinations to suit all our guests.

Our Gift to You

Red Carpet on Arrival
Champagne Arrival for the Bride and Groom
Tea, Coffee & Shortbread for all guests on arrival
White Table Linen and Napkins
Printed Table Plan
Printed Menus on each Table
Master of Ceremonies to assist you throughout your reception
Cake Stand & Knife
Late bar & Entertainments Licence until 1am
Residents bar until 3am for all hotel guests
Overnight Stay for the Bride & Groom in our Luxurious 4 Poster Room

Civil Ceremony

At The Portaferry Hotel we can now offer you more than just a reception.

Thanks to changes in legislation we are now able to facilitate your wedding ceremony to take place with us. This means that should you wish, your whole day from start to finish can take place with us, as your special day unfolds on the shores of Strangford Lough.

All Brides & Grooms are required to book and confirm their own Registrar as the Hotel does not provide this service.

Design your Own Meal

Soups and Starters

Traditional Vegetable Broth

Cream of Tomato, Garlic & Rosemary Soup

Potato & Leek Soup

Roasted Red Pepper & Carrot Soup

Cream of Mushroom Soup

(All soups served with our home-made warm breads)

Smoked Chicken Caesar Salad, Crispy Bacon, Parmesan & Garlic Crouton (Vegetarian option available)

Crispy Fried Brie with Raspberry & Lime Coulis, Baby Organic Leaves

Prawn Cocktail – Bloody-Mary Rose Sauce, Organic Leaves & Homemade Wheaten Bread (£2 supplement per guest)

Oak Smoked Salmon, Cucumber, Cream Cheese & Dill

Smoked Haddock Chowder

Sorbets

Lemon

Champagne

Apple

Blackberry

All sorbets are at a supplementary charge of £3 per guest

The Main Course

Local Marlfield Turkey & Honey Roast Ham, Sage and Onion stuffing, served with a rich pan jus

Pan Roasted Salmon, Summer Peas & Asparagus, Baby Potatoes & Lemon Butter Sauce

Roast Irish Grass Fed Hereford Topside of Beef, Yorkshire Pudding, Red Wine & Rosemary Jus

Creamy Wild Mushroom Gnocchi, Baby Spinach & Truffle

Roast Chicken Supreme, Stuffed Bacon Roll, Carrot Puree, Mash & Seasonal Veg

Roast Cauliflower Steak, Lambs Lettuce, Roast Onion Puree, Carrot Puree, Mash & Seasonal Veg

All main courses come with seasonal potatoes & vegetable selection.

Desserts

Classic Sticky Toffee Pudding, Butterscotch Sauce

Strawberry Cheesecake

Classic Chocolate Profiterole

Banoffee Pie, Chantilly Cream

Chocolate Fudge Cake & Fresh Cream

Bread & Butter Pudding, Vanilla Ice Cream

Chocolate Torte & Fresh Cream

Panna cotta, Raspberry Coulis & Shortbread

Trio of Desserts – choose any Three of the above dessert selection

Irish Cheese Board with Grapes and Crackers (£3 supplement)

Evening Cold Buffet

Tray of Sandwiches to Serve up to 10 people - £20 per tray

Baskets of Ham Baps & Tayto Crisps to Serve up to 10 people - £25 per tray

Baskets of Chips & Sausages for 10 people - £30

Wedding Pricelist

2021/2022

- **Choice of soup or starter.**
- **Choice of 2 main courses plus a vegetarian option if required.**
- **Choose 1 Dessert or a Trio.**
- **Tea/Coffee**

Monday – Thursday	£38.50 per person
Friday	£42.50 per person
Saturday	£45.00 per person

Full Exclusive Use of Hotel

We can offer full exclusive use of the hotel. We close our doors to the public to make your day truly private whilst we solely look after you and your guests on your wedding day.

If you want the ultimate, this is it.

Price on application

Add the Extra Touch

Drinks Packages

What we recommend for your guests –

- Arrival glass of Bubbly or Glass of Bubbly to toast- £3 per person
- Round of Drinks @ your meal for toasts – we generally find this costs £5 per person & all guests get what they want
- Wine on tables – we charge £13 per bottle of house white, red or rose – we will charge for bottles used – generally 1 bottle will cover 5 guests

Chair Covers

We provide Table cloths, however we do recommend you go the extra mile and add chair covers

- Chair Covers & Sashes in colour of choice - £3 per chair

Table decorations

- Our local floral and decorative partner can arrange a stunning display of silk or real flowers to dress your room and complement your chosen colour scheme, including centre pieces and candelabras, Prices start @ £20 per table.
- However you can bring all your own table decorations the night before and we will dress the room for you!

Music

- Please note that our function room is small and we can only cater for a max 4 piece band!

Suggested Timeline for Brides & Grooms

Provisional bookings can be held for 14 days following which a £500 non refundable deposit is required. A completed booking form is required to secure your booking. Requests for rooms will also be required at this time.

12 weeks prior to the wedding – A further £500 non refundable deposit due to confirm your date. Bedroom Rooming list due in with guest names & contact numbers – any rooms not required need to be released at this stage to prevent any additional charges. Confirmation of Table Décor & Chair Cover requirements.

6 – 8 weeks prior to the wedding – Confirmation of menu choices, evening food requirements and drinks packages.

2 Weeks Prior to the wedding – Final Update Hotel with numbers/ any menu changes/ special requests/ Evening Buffet/ Wine arrangements so that final estimate can be prepared & sent

12 days prior to the wedding – Final payment due. Final numbers to be confirmed / special meal requests/ table plans etc. are all due by 12 noon after this time no menu changes/ number changes can be made.

Day Before – Luggage, items for display, Cake, Place Cards, Favours etc. can be left to hotel and stored for set up on Wedding Morning. Please note place cards should be sorted into table order & labelled accordingly to ensure they can be placed on the tables correctly. Items for specific people / seats must be labelled to identify this.

Wedding Day – Guests can check into bedrooms from 3pm

TERMS AND CONDITIONS

PAYMENT DETAILS

LICENSES

If you wish to get married at the hotel. We have 2 areas licenced for this, however you must make all necessary arrangements with the Registrar at Ards/ North Down District Council.

CANCELLATION CHARGES

In the event of cancellation within 12 weeks of wedding – loss of £1000 deposit. Cancellation within 4 weeks – 50% charge or £1000 deposit – whichever is greater. Cancellation within 2 weeks notice – 100% of estimated price. All prices include VAT Tariffs are subject to annual increase at the hotels discretion. No printed pricing will be continued beyond the Package dates that are stated.

FINAL ARRANGMENTS

Final arrangements, including menu, special requirements must be confirmed to the hotel at least 12 days before the date of your wedding. This must be done by appointment with a duty manager. Table plans must be provided by the bride and groom and will not be prepared by hotel. Should you wish to alter any arrangements or increase numbers the hotel reserves the right to amend rates.

ACCOMMODATION

The Bridal Suite is complimentary in Wedding Packages. The Portaferry Hotel currently has 14 bedrooms including the Bridal Suite. We are unable to guarantee that bedrooms will be available for your event therefore we encourage you to make reservations as soon as possible. A 10% discount is offered to wedding guests who would like to stay over. This 10% discount is only available when reservations are made directly through the hotel reception and is not available when on any reservation made through our Website or any other 3rd party agency. The 10% discount is not available on any other offer. To reserve all hotel bedrooms we require the rooms to be paid for upfront. Rooms cancelled before the group cancellation policy which is 12 weeks prior to arrival will be refunded or transferred. Three months before the reservation date we require full details and a rooming list of each person staying. After this point all unused/unreleased rooms will be invoiced to your final account. We are unable to guarantee that bedrooms will be available for check-in before 3pm unless the bedroom has been reserved and a holding fee paid in advance.

ON THE DAY

Other events may be taking place in the hotel and therefore it is important that the arrival and meal times that have been prearranged are adhered to.

ENTERTAINMENT

All entertainers that have been provided by you for your event must carry their own public liability insurance. A copy must be available if a duty manager requests to inspect it. Any damage that may occur to the hotel equipment or premises by an outside entertainment company will be invoiced to you.

CHILDREN

Children attending evening wedding parties in the hotel must remain within the function suite after 9 pm and are not permitted in public bar areas.

DAMAGES

You are responsible for any damages caused to the hotel or any fixtures and fittings or any part of the grounds. The cost of repairing any such damage by your guests must be reimbursed to the hotel.

SMOKING

Smoking is not permitted inside the building- any evidence of smoking results is a £250 fine, per area!

INSURANCE

Wedding insurance should be considered to protect you against cancellation, damage at or to the venue and third party injury



Dedicated to the Happiest Day of Your Life

Thank you for considering us for your special day